

Notice of Meeting

Executive

Thursday 16 February 2017 at 5.00pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Date of despatch of Agenda: Wednesday 8 February 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Democratic Services Team on (01635) 519462

e-mail: executivecycle@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday, 16 February 2017 (continued)

To:	Councillors Dominic Boeck, Anthony Chadley, Jeanette Clifford, Hilary Cole, Roger Croft, Lynne Doherty, Marcus Franks, James Fredrickson, Graham Jones and Rick Jones
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Agenda

Part I

Pages

1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 7 - 12
To approve as a correct record the Minutes of the meeting of the Committee held on 19 January 2017.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Public Questions**
Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.
 - (a) **Question submitted by Miss Sarah Lowes to the Leader of the Council**
"Now that the Government's plans in relation to Brexit are being made public, what safeguards are the Council putting in place to protect the interests of businesses within West Berkshire who rely on trade with the EU?"

 - (b) **Question submitted by Mrs Martha Vickers to the Portfolio Holder for Planning and Housing**
"You will be aware that the Homelessness Reduction Bill has had a safe passage through the House of Commons. This Bill will attempt to ensure that anyone threatened with homelessness receives help and advice from the Local Authority and assistance with finding alternative accommodation. How is this Local Authority preparing to implement these measures assuming the Bill passes the remaining stages and becomes law?"
5. **Petitions**
Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.



Items as timetabled in the Forward Plan

	Pages
6. Investment and Borrowing Strategy 2017/18 (C3118) (CSP: MEC, MEC1) Purpose: In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment and Borrowing Strategy for 2017/18.	13 - 26
7. Medium Term Financial Strategy (MTFS): 2017-2018 to 2019-20 (C3119) (CSP: MEC, MEC1) Purpose: To agree the medium term financial planning and strategy for the organisation.	27 - 50
8. Capital Strategy and Programme 2017/18 to 2021/22 (C3120) (CSP: BEC & BEC1, SLE and SLE2, P&S and P&S1, HQL and HQL1, MEC and MEC1) Purpose: To outline the five year Capital Strategy for 2017 to 2022, including the Minimum Revenue Provision (MRP) Statement and the Asset Management Plans for Property and Highways, and to set out the funding framework for the Council's five year Capital Programme for 2017/18 to 2021/22.	51 - 186
9. Revenue Budget 2017/18 (C3121) (CSP: BEC, BEC1, BEC2, SLE, SLE1, SLE2, P&S, P&S1, HQL, HQL1, MEC, MEC1) Purpose: To consider and recommend to Council the 2017-18 Revenue Budget, which proposes a Council Tax requirement of £88.4m requiring a Council Tax increase of 1.99% in 2017/18 with a 3% precept ring-fenced for Adult Social Care. The Council Tax increase and Adult Social Care precept will raise £4.2m, leaving a gap of £4.7m to be met from savings and income in 2017/18. The report also proposes the Fees and Charges for 2017/18 as set out in Appendix H and the Special Expenses as set out in Appendix I, and recommends the level of General Reserves as set out in Appendix F and Appendix G.	187 - 394
10. Financial Performance Report 2016/17 - Quarter Three (EX3137) (CSP: MEC, MEC1) Purpose: To inform Members of the latest financial performance of the Council.	395 - 412
11. A Proposed Shared Emergency Planning Service (EX3232) Purpose: To set out a proposal for a Shared Emergency Planning Service across Berkshire.	413 - 430



Agenda - Executive to be held on Thursday, 16 February 2017 (continued)

12. **Homelessness Services (EX3202)** 431 - 440
(CSP: P&S, P&S1)
Purpose: To inform the Executive of the tender process and to obtain delegated authority to award and enter into a contract with the successful tenderer.
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13. **Public Health Nursing Services - 0-19 (25 SEND) Healthy Child Programme (HCP) (EX3169)** 441 - 458
(CSP: BEC, BEC1, BEC2, P&S, P&S1, HQL, HQL1, MEC and MEC1)
Purpose: To seek delegated authority from the Executive to award the integrated Healthy Child Programme (HCP), Public Health Nursing Services contract to the successful bidder following a competitive tender process.
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14. **Berkshire Community Equipment Service Contract Award (EX3229)** 459 - 470
(CSP: P&S, P&S1, MEC, MEC1 and HQL1)
Purpose: To inform the Executive of the tender process and to obtain delegated authority to award and enter into a contract with the successful tenderer.
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15. **Contract Award - Complex Needs Service for Clients with a Learning Disability (EX3230)** 471 - 480
(CSP: P&S, P&S1)
Purpose: To seek approval from the Executive to award a contract for the complex needs learning disability service at Blagden Close, Newbury
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16. **Members' Questions**
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.
- (a) **Question to be answered by the Portfolio Holder for Planning and Housing submitted by Councillor Lee Dillon**
"What impact does the Council believe that either the passing or the refusal of the Sandleford application will have on the local plan?"
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- (b) **Question to be answered by the Leader of the Council submitted by Councillor Lee Dillon**
"Can we have an update on the progress being made between West Berkshire Council and Greenham Common Trust with regards to property investments to generate income?"
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- (c) **Question to be answered by the Portfolio Holder for Culture and Environment submitted by Councillor Mollie Lock**
"Can the Council confirm when it will be able to re submit an application for the Padworth waste site?"
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17. **Exclusion of Press and Public**

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Rule 8.10.4 of the Constitution refers.](#)

Part II

18. **Public Health Nursing Services - 0-19 (25 SEND) Healthy Child Programme (HCP) (EX3169)** 481 - 498
(Paragraph 3 – information relating to financial/business affairs of particular person)
(Paragraph 5 – information relating to legal privilege)
(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)
(CSP: BEC, BEC1, BEC2, P&S, P&S1, HQL, HQL1, MEC, MEC1)
Purpose: To seek delegated authority from the Executive to award the integrated Healthy Child Programme (HCP), Public Health Nursing Services contract to the successful bidder following a competitive tender process.
19. **Berkshire Community Equipment Service Contract Award (EX3229)** 499 - 510
(Paragraph 3 - information relating to financial/business affairs of particular person)
(CSP: P&S, P&S1, MEC, MEC1, HQL1)
Purpose: To inform the Executive of the tender process and to obtain delegated authority to award and enter into a contract with the successful tenderer.
20. **Contract Award - Complex Needs Service for Clients with a Learning Disability (EX3230)** 511 - 522
(Paragraph 3 - information relating to financial/business affairs of particular person)
(CSP: P&S, P&S1)
Purpose: To seek approval from the Executive to award a contract for the complex needs learning disability service at Blagden Close, Newbury.
21. **Staffing implications associated with savings put forward to deliver the 2017/18 Revenue Budget: approval to pay redundancy payments (Strand 3) (EX3195)** 523 - 530
(Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual)
Purpose: To seek approval to make the “Strand Three” redundancy payments set out in this report associated with savings to deliver the 2017/18 Revenue Budget.



Agenda - Executive to be held on Thursday, 16 February 2017 (continued)

Andy Day
Head of Strategic Support

West Berkshire Council Strategy Aims and Priorities

Council Strategy Aims:

- BEC** – Better educated communities
- SLE** – A stronger local economy
- P&S** – Protect and support those who need it
- HQL** – Maintain a high quality of life within our communities
- MEC** – Become an even more effective Council

Council Strategy Priorities:

- BEC1** – Improve educational attainment
- BEC2** – Close the educational attainment gap
- SLE1** – Enable the completion of more affordable housing
- SLE2** – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy
- P&S1** – Good at safeguarding children and vulnerable adults
- HQL1** – Support communities to do more to help themselves
- MEC1** – Become an even more effective Council

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

